



# CARSON HIGH SAFE GRAD

*A Tradition That Makes A Difference*

## COMMITTEE MINUTES

TUESDAY, MARCH 17, 2015

6:30 P.M.

Q'S BBQ – MEETING ROOM

**Members Present:** Karri Couste, Darla Dodge, John Dodge, Deanna Fine, Julie Slocum, Stefen Newsom, Wendy Tims, LeAnn Saaarem, Jody Swirczek, Kim Dawley, Sue Drozdoff, Sierra Asby, Kim Dawley.

### I. Call to Order

The meeting was called to order at 6:30 pm. Karri Couste made a motion to approve the minutes from Feb. 2015. Darla seconded it. The Feb. minutes were approved.

### II. Old Business

- a. **2015 Budget:** The budget we put together in Oct. is what we're going on. Following are the slight modifications: Total Income is \$33,833.00. Total expenditures are \$33,972.00. In the future the budget will be presented at the Sept. 2015 meeting. John motions to approve the budget, and Wendy T. seconded it.
- b. **Parent Booster:** After numerous previous discussions, it has been determined that Safe Grad will move towards becoming a CHS Parent Booster Club for the 2015-2016 school year. Darla & Karri will be working together on this through this process. Once the 501(c)(3) is approved, Darla will assume duties of treasurer for the next three years, but someone else will need to take over her other responsibilities (5K raffle and registration).

**Steps necessary to become a parent booster** EIN has been approved and all we need to do is online. Karri was provided with a check of \$400.00 in order to complete the online application. We will finish out this year under the umbrella of PTSA and then begin in July as the new Carson High Safe Grad Booster. We will need to obtain insurance and institute the mission and bylaws. LeAnn stated we need to file with the Secretary of State, and have a list of board members, resident agent fees, etc. She believes we can act as our own resident agent. We can find out any other needed information through the Secretary of State's Office. LeAnn will talk to the board to see when she can legally release the funds.

**Bylaws** Darla pulled from several other Safe Grad Websites to look at their Bylaws in order to get ideas for our new parent booster. LeAnn suggests that we keep the Bylaws general so that we have room for modification if necessary, such as to have specific procedures for treasurer's job, etc. Darla stated the mission and bylaws will need to be finalized at the next meeting.

### c. Go-Fund Me: Jody Swirczek

Karri will be the contact person for GoFundMe and the money will go into the Safe Grad account. We will give a check to Jody with regards to setting up the account. Each GoFundMe organization trying to raise money sets a goal on the website for contributors to see. Then 5% of all donations go to **GoFundMe.**, and 2.9% & .30 goes **We Pay.** Even if it goes over the state goal, that's OK. We would start a new fundraising page next year. To withdraw the funds, we would get a lump sum upon request. If we set a goal of \$15,000, and add \$1000.00, for \$16,000.00, it should cover these fees of approx. 8% per dollar. Darla made a motion to go forward with the

**GoFundMe** fundraiser with a goal of \$16,000.00 and the committee passed this motion. After we set up an account we will need to advertise **GoFundMe**, on FaceBook, etc.

**d. Sub-Committee Updates**

**Food:** Dutch Bros. will be at the event, again, this year and will provide two (2) drinks per graduate. Darla will email Deanna the specifics about this. Karri will pick up the food surveys at the high school tomorrow. The food committee is meeting Thurs. to nail down details.

**Minute to Win It:** LeAnn committed to providing this fun activity, again, this year.

**Volunteers:** We will be rotating stations more throughout the event in order to keep volunteers actively engaged. Based on a review of the volunteers we had last year and some minor changes to set up, we may not need as many people.

**Pool:** We probably won't do it, because not that many kids go, and we are worried about them being outside going between the community center and the pool.

**Bus:** Rooms are reserved. We have 5 busses, but we can drop one if necessary. Tickets need to be purchased by March 31<sup>st</sup> to get the reduced rate.

**III. New Business**

- a. **Booster Bylaws & Mission Statement:** Discussed during old business.
- b. **Graduation Date for 2016:** After attending the Board of Trustees meeting, the master CCSD school traditional calendar was changed to have the last day of school on Thursday, June 2, 2016 putting the Safe Grad event on Saturday, June 4, 2016.
- c. **New Email:** ([carsonhighsafegrad@gmail.com](mailto:carsonhighsafegrad@gmail.com))
- d. **Newspaper Advertising Issues:** After a lengthy discussion of option, Darla suggests that we continue advertising with the Nevada Appeal as planned due to our commitments to the businesses who have already donated. Next year we will talk to the Nevada Appeal in Sept. and tell them that, unless they can cut the Carson High Safe Grad committee a better deal (keep it under \$2,000), we're only going to do a final ad right before graduation, and then tell those who donate what to expect up front. We will continue to advertise on Carson Now's free news website.

**Next Meeting:** Tuesday, April 14, 2015 @ 6pm

**Adjourn:** The meeting was adjourned at 8:00 pm